

Bank reconciliation

Name of smaller authority: Aston Ingham Parish Council

County area (local councils and parish meetings only): Herefordshire

Financial year ending 31 March 2018

Prepared by ___Heather Hobbs Clerk to Aston Ingham parish Council/RFO

Date ___11th June 2018

Balance per bank statements as at 31 March 2018:	£	£
		6329.79
		1158.43
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Petty cash float (if applicable)		7488.22
		11.16
Less: any un-presented cheques at 31 March 2018		
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Add: any un-banked cash at 31 March 2018		-
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Net balances as at 31 March 2018 (Box 8)		7499.38
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The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	4957.49
Add: Receipts in the year	4500.00
	11.16
Less: Payments in the year	1969.27
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Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	7499.38
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(See example for guidance if required)