

**MINUTES OF ASTON INGHAM PARISH COUNCIL MEETING
HELD ON MONDAY 4th JUNE 2018 AT 7.30 P.M. IN THE
VILLAGE HALL**

ATTENDED BY Mr J. Whatley (Chairman), Mr C. Tormey, Mr J. Harding, Mr N. Smith, (councillors) plus two parishioners

APOLOGIES were received and accepted from Mrs J. Askew

DECLARATIONS OF INTEREST AND REQUESTS FOR
DISPENSATIONS - none

PUBLIC SUBMISSIONS - none

MINUTES OF ANNUAL MEETING (MAY) were read, approved and signed. Discussion regarding naming of properties to be checked by Enforcement. These are to be specified in minutes but not in notes.

ACTION POINTS

Clerk has arranged to meet with Tania Clayton for support with website. All other actions completed.

HIGHWAYS UPDATE

- 1) Warren Lane. Communication has been received from several residents and concerned parties regarding the state of this lane, which was agreed to be deplorable. It is scheduled to be patched within the month, but not resurfaced. Clerk had already contacted Kevin Williams, (Locality Steward). Clerk to write to Balfour Beatty and ask about policy for resurfacing and stress condition. Also report potholes on D loop. **(Action Item 1)**
- 2) No update from Locality Steward regarding drains, etc.
- 3) Mr Whatley to invite Barry Durkin (Cabinet member for Highways) to next meeting to discuss problems. **(Action Item 2)**
- 4) Mr Harding had acquired filled sandbags from Mr J. Davies. Mr Harding and Mr Smith to put these into new bags and store in box, also tidy existing area. Clerk to write to thank Mr Davies when completed **(Action Item 3)**

PLANNING

1.Land adjacent to B4222. 181736. Application for approval of reserved matters. Advise Herefordshire Council that we were not notified of this decision or kept up to date with the proceedings, and this development will be sure to increase traffic

through the village. (**Action Item 4**)

2. NDP/RADP - decision to be deferred until August.

3. Broadfields boundary. Land Registry shows that boundary extends to highway. Clerk to write to owner advising that cutting back of hedge is their responsibility.

(**Action Item 5**)

4. Enforcement. Renovations at Woodfield House do not require planning permission. Scott Low (Enforcement Officer to check building at Applecrush Cottage and parking at Newstead.

CORRESPONDENCE

- Scout report not received in time for Parish Meeting was read.
- Notice for Councillor vacancy received - to be posted 7th June (**Action Item 6**)

CCTV CAMERAS/DEFIBRILLATOR

After an in -depth discussion on these matters it was decided (Mr Tormey proposed, Mr Smith seconded, majority in favour) to proceed with installation of CCTV cameras on village hall, subject to consultation with Village Hall Committee. (**Action Item 7**)

Higher end equipment was favoured. Up-to-date quotations to be acquired. (**Action Item 8**)

Again, after much discussion it was decided to proceed with purchase of defibrillator (Mr Whatley proposed, Mr Tormey seconded. All in favour)

FINANCE C.A. £6641.86 H.F. £1158.43 P.C. £5.86

1. Report from Internal Auditor. Points noted. Review of clerk's salary for next meeting.
2. Annual Governance Statement was agreed and signed.
3. Accounting Statements were approved and signed. Exemption Certificate has been completed and forwarded. Relevant documents to be published on website and village hall noticeboard. (**Action Item 9**)
4. Clerk's salary. £200 for 3 months. Mr Harding proposed this be paid, Mr Tormey seconded. All in favour. Cheques written £160.00 - clerk. £40.00 - H.M.R.C.
5. Website support fee - £100.00. Mr Harding proposed this be paid, Mr Smith seconded. All in favour. (**Action Item 10**)
6. Next meeting - Godfrey Payton invoice and fee for Internal Auditor.

COUNCILLORS' SUBMISSIONS

Clerk to contact Herefordshire Council to check when decision is likely on application 180603 (Land west of St. John the Baptist Church) (**Action Item 11**)

DATE OF NEXT MEETING - Monday 2nd July

MEETING CLOSED AT 9.40 p.m.

The Aston Ingham Parish Council meeting is held in the committee room in the Village Hall on the first Monday of each month (excluding August, unless a special meeting needs to be called).

The meeting begins promptly at 7.30 p.m., and business is usually finished by 9.30 - 10.00 p.m.

Parishioners are welcome to attend the monthly meetings, and if they have any points of concern with respect to our parish to send a letter prior to the meeting to our clerk, Heather Hobbs, Brooklands Cottage, Aston Ingham, HR9 7LS, for discussion at the meeting. Alternatively, points may be raised during the allocated time for public submissions at the meeting.

Email contact : - astoninghampc@gmail.com

For an online copy of the approved minutes please refer to www.astoninghampc.org

